



8th February, 2024

2024 Instrumental Music Camp

Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named child/student to participate in the named off-site activity;
- help coordinate the off-site activity;
- respond to any injury or medical condition that may arise during or as a result of the off-site activity; and
- update school records where necessary.

Where applicable, the information is being collected in accordance with section 102 of the Education and Care Services National Regulations and the Education and Care Services Regulation 2013 (Qld).

The information will only be accessed by authorised departmental staff and stored securely. The information will be dealt with in accordance with the confidentiality requirements of, as applicable, section 426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cth). The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant [Queensland Chief Health Officer's Directions](#).

On **28 – 29th February** we will be holding our **Instrumental Music Camp** (the activity) as part of our Instrumental Music program. The focus of the camp is on intensive rehearsals in music ensembles and the building of strong team bonds through recreational activities (low ropes challenge and frisbee golf).

When:	Wednesday 28 th February – 7:30am arrive at Watson Park, Dakabin. Please drop off students at the spot marked on the map attached. Thursday 29 th February - 6:30 pm – parents to attend Camp showcase at Watson park, 8:00 pm – all student to depart from Watson Park
Who:	Instrumental Music students
Where:	Watson Park Convention Centre, Dakabin
What to bring:	Please see attached list
Transport:	Students to organise private transport to and from the venue
Supervision:	Rhonda Jago, Rowan Yates, Leanne Cahill, 4 th teacher TBA
Cost:	\$150

This activity has been determined to be a **medium risk activity**, due to the nature of music rehearsal and performance, use of equipment and participation in onsite activities (low ropes and frisbee golf). The risk management has been addressed through consideration of venues, adequate qualifications of staff and necessary equipment requirements met. Detailed risk assessments are available to view if required. It is anticipated that up to 55 students and 4 staff will be attending giving a student-staff ratio of 14:1. All current COVID Safe guidelines will be complied with during tour.

Activity costs: total cost is **\$150**

Payment due by Monday 26th February

Refund Policy

Under the Education (General Provisions) Act 2006 state schools can charge fees for some services to enhance students' educational experiences. A school fee for each service is calculated on a cost recovery only basis. Please refer to the User Charging procedure for details of the types of fees.

School fees for extra-curricular activities such as excursions and camps are calculated according to the number of students who have indicated their attendance.

Participation of students in an extra-curricular activity is indicated through:

- payment of a fee, and
- provision of a permission form completed by the parent/carer.

A parent may request a refund for any payments made for extra-curricular activities where a student will not subsequently participate by:

- completing the Request for Refund form available from the school office
- providing a copy of the receipt of payment for the extra-curricular activity if possible.

The decision as to whether the school will or not refund the payment in part or in full depends on whether the school has incurred any costs associated with the activity.

Where possible, we prefer to credit the refundable amount against the student's account at the school, and use it to offset any future charges.

It is very important that you meet all timelines outlined in this letter, as we need to meet deadlines set by the venue.

Any emergency contact needed during the camp, can be directed to Miss Rhonda Jago on the school excursion phone, 0427 120 142.

If you wish for your child/student to participate in the activity, please complete this consent form and return all pages (including this page) to the Pine Rivers SHS J Block staffroom by Friday 16th February.

If there are any further queries, please contact the Music Department at Pine Rivers State High School on Ph 3881 4761 or via email rjago1@eq.edu.au

Regards,



Rhonda Jago
Instrumental Music Coordinator



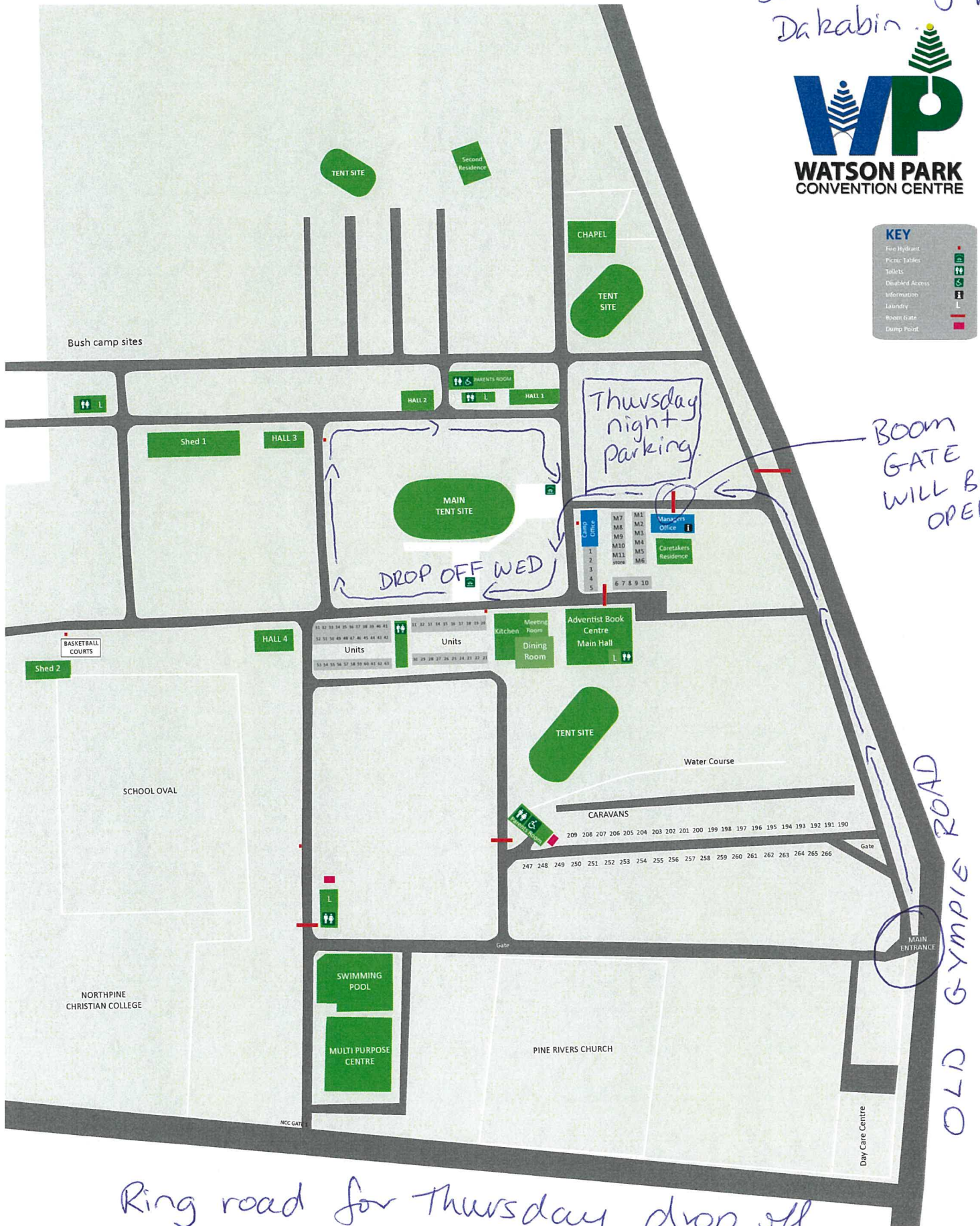
Richard James
Principal

337 Old Gympie Rd
Dakabin



KEY

- Fire Hydrant
- Picnic Tables
- Toilets
- Disabled Access
- Information
- Laundry
- Room to let
- Dump Point



Ring road for Thursday drop off.
If needing to park, use the Thursday night parking area.

“WHAT TO BRING”

Clothing and accommodation

ITEM	✓
<ul style="list-style-type: none"> ○ Music polo shirt (if new order hasn't arrived, then a plain black shirt is suitable) ○ Set of clothes for each day (sun smart and appropriate for outdoor activities) ○ Underwear ○ Pyjamas ○ Closed in shoes (joggers/runners) ○ Socks for each day ○ Sheets and blanket/sleeping bag ○ Pillow with pillow case 	

(For the concert at the end of camp, students will wear their music polo shirt, but do not need their full band uniform. Casual shorts/skirts and footwear is acceptable)

Safety and Hygiene

ITEM	✓
<ul style="list-style-type: none"> ○ Hat ○ Sunscreen ○ Water bottle ○ Toiletries (soap, toothbrush/toothpaste, deodorant (roll-on only), face washer) ○ Bath towel 	

Music Rehearsals

ITEM	✓
<ul style="list-style-type: none"> ○ Instrument ○ Music folder ○ Pencil/Eraser ○ Misc. (reeds, sticks, rosin, valve oil, strings, etc.) 	

- CLEARLY name all belongings.
- PHONES – The Away for the Day policy will continue to be implemented on camp. Students with exemptions will continue to be able to access their device as needed.
- Other personal technology devices and items of value (game devices, laptops, jewellery) are not encouraged and are brought at the students' own personal risk. Normal school policies regarding their use applies whilst on camp.

DO NOT BRING ANYTHING THAT IS NOT ACCEPTABLE AT SCHOOL.

IF IN DOUBT – ASK A TEACHER.

2024 Instrumental Music Camp

Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this activity.

Consent

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named child/student, _____ <insert child's name> to participate in the activity.
- I will pay to the school the costs detailed in this consent form for the child/student's participation in the activity.
- I agree to and understand the refund policy as it applies to this excursion (see Activity costs)
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration /enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Use of Privately-Owned Equipment: By signing this form I give consent for my child to use their own privately-owned instrument and I have in place required insurance cover to protect this asset in the result of theft or damage.

Parent/Carer/Student*	Name:		
	Phone number:		
	Email address:		
	Signature:		Date:

***Students that are independent, mature-age or over 18 years of age may provide their own consent and be responsible for all related costs.**

Medical Requirements

All prescribed medication and drugs (including paracetamol and ibuprofen with a doctor's prescription label) must be handed in to our medical officer before departure. Any students who indicate medical conditions requiring medication will be contacted via email by Miss Rhonda Jago to provide further necessary documentation closer to the departure date.

It is VERY IMPORTANT that no students pack nuts or nut related products for snacks throughout the tour as this may affect the health of attending students with allergies and anaphylaxis.

PINE RIVERS SHS: Instrumental Music Camp, 2024 MEDICAL FORM

Dear Parent / Caregiver

When you give permission for your child to attend camp you are requested to help the supervisory teachers by filling out the attached form as thoroughly as possible. All medication, including paracetamol and ibuprofen, must be labelled and kept with Pine River's staff member Rhonda Jago during camp.

The personal details requested are to enable contact to be made with the student's caregiver in the event of an emergency and are **STRICTLY CONFIDENTIAL** and are disposed with at the conclusion of the camp.

Student Name: _____ Form: _____

Date of Birth: _____ Religion: _____

Name of Parent Or Guardian: _____

Address: _____

Telephone: (Mobile) _____ (Work) _____ (Home) _____

Medicare Number: _____

Are You In A Medical Insurance Fund? Yes Or No _____ (name of fund)

When was you son/daughter's last tetanus booster? _____

Alternative Emergency Contact _____

DOES YOUR SON/DAUGHTER SUFFER FROM ANY OF THE FOLLOWING?

If yes, please give full details – severity, medication, date of last attack / operation / injury.

- | | | | |
|--|---|----------|-------|
| a. | Asthma | Yes / No | _____ |
| b. | Other Respiratory Problems | Yes / No | _____ |
| c. | Drug Allergies | Yes / No | _____ |
| d. | Other Allergies (Food, plants, animals) | Yes / No | _____ |
| (Dietary requirements will be listed on the next page) | | | |
| e. | Diabetes | Yes / No | _____ |
| f. | Heart Problems | Yes / No | _____ |
| g. | Epilepsy | Yes / No | _____ |
| h. | Blood Pressure | Yes / No | _____ |
| i. | Recent Operations/Injuries/Illnesses | Yes / No | _____ |



Pine Rivers
State High School

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535 Gympie Rd, Strathpine QLD 4500
Box 524, Lawnton Qld 4501
Email: office@pineriversshs.eq.edu.au
Pine Rivers State High School RTO 30423

By different ways to excellence

MEDICATION

List any prescribed medication being taken by your son/daughter.

Drug Name	Dosage	Frequency

If more room required, please attach on a separate sheet.

If medication listed, please collect and complete an **Administration of medication at school record sheet (routine/short-term medication)**. These will be emailed out before camp and can be handed to Miss Jago at drop off.

SOCIAL/EMOTIONAL: Is your child presently receiving any counselling? Yes / No

Comment if applicable:

DIETARY REQUIREMENTS: Yes / No

Anaphylaxis	
Intolerance (e.g. Gluten/lactose)	
Allergy	
Other (e.g. vegetarian, religious)	

Please contact Rhonda Jago if you would like assistance in making decisions about any medical issues and student involvement.