

INSTRUMENTAL MUSIC ATTENDANCE POLICY

The purpose of an Instrumental Music Attendance Policy is to:

1. ensure that the department's region allocated teaching time is utilised in full and effectively
2. maintain high levels of communication between teachers and their students and families
3. reflect high expectations for students attending IM lessons and band
4. maintain the positive, high expectations of a Pine Rivers SHS student
5. ensure students demonstrate their best for regular, formal reporting junctures

Attendance expectations

All instrumental music lessons and ensemble are uploaded to Compass and rolls marked for each session. Lessons occur on a rotating timetable, and run for 35 minutes. This ensures students only miss minimal time in other classes.

It is an expectation that students will maintain a minimum of 90% attendance at both lessons and ensemble, unless a genuine absence is recorded. Seniors registered to obtain QCE credit points must maintain 100% attendance.

***QCE Seniors** - The department's instrumental music curriculum has been approved as a QCAA Recognised Study, allowing year 11-12 students to obtain one QCE credit point when completing each of levels 7-10 of the curriculum. The weekly contact time required for this program includes 1 x 1hr ensemble rehearsal and 1 x 30-35min group lesson, as well as regular home practice.*

Students should communicate with their Instrumental Music teacher any changes required to their timetable, to accommodate assessment, excursions and other events. Flexibility can always be made for early communication of changes to lessons, rather than an absence occurring.

Genuine absences

Students are required to communicate **in writing** (email or parent letter), explaining all absences before they occur, or at least within 24 hours of their occurrence.

Unexplained absences

Any absences that are unexplained are to be dealt via the following

- a. 1 absence per term. Instrumental Music teacher email home
- b. 2 absences per term. Instrumental Music teacher phone call home
- c. 3 absences per term. HOD phone call home
- d. 4 absences per term. HOD/Deputy meeting with parents and student to discuss possible exclusion from program.

Exemptions

Parents (only) may request an exemption from music lessons due to varying reasons using the **Lesson Exemption Request Form**. This is to be accepted or declined at the discretion of the Head of Department.