

Privacy Statement

The Department of Education is collecting this personal information in order to:

- obtain consent for the child/student to participate in the excursion;
- help coordinate the excursion;
- respond to any injury or medical condition that may arise during or as a result of the excursion; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant Queensland Chief Health Officer's Directions.

Excursion consent form - 2026 Instrumental Music Program

Why	The excursion has been approved by the Principal. Its aims are: 2026 Instrumental Music Program
Who	This excursion is offered to all year levels interested in Instrumental Music The excursion coordinator is Rhonda Jago, Instrumental Music Coordinator and can be contacted using email address rjago1@eq.edu.au or phone number 0738814761 .
When and where	• 09/02/2026 - Program commences in week 3 - Pine Rivers SHS • 04/02/2026 - Welcome BBQ - Pine Rivers SHS • 13/05/2026 - Immersion Day - Pine Rivers SHS • 28/05/2026 - FANFARE - Pine Rivers SHS • 09/06/2026 - Stringfest - Pine Rivers SHS • 12/06/2026 - Primary School Tour - bus transfer to local primary schools TBA • 16/06/2026 - Celebration Evening - Pine Rivers SHS • 17/09/2026 - High School Reading Day - Pine Rivers SHS • 20/10/2026 - Gala End of Year Concert - Pine Rivers SHS

How	Transport to the excursion will be: Bus transfers as required, otherwise private transport - TBA with each event. During any travel, Queensland child restraint laws will be followed e.g. seatbelts, booster seat or cushion.
What	During the excursion, students will be undertaking the following activities: • Participating in small group lessons, attending ensemble rehearsals, setting up and performing concerts, completing home rehearsals and participating in teambuilding activities.
Cost	This excursion will cost \$50.00. If you consent for your child to participate, an invoice will be sent to you for this amount. For information on the school's refund policy, contact the school.

Additional requirements

To continue building our first-rate program, students are expected to maintain high attendance at weekly lessons, and very high attendance at all ensemble rehearsals and performances. Details of lessons and ensemble rehearsals are outlined in the 2026 Instrumental Music Handbook and in the Instrumental Music Attendance Policy. Attendance is tracked through Compass and in 2026 we will be continuing to implement and develop a recognition program for students who meet attendance expectations, but also following up further on students who demonstrate declining attendance. Instrumental Music is reported on in the usual reporting junctures, with both achievement, effort and behaviour recorded. Students who are seeking to discontinue in the program will be required to complete and submit an Intention to Withdraw form.

Participation in the Instrumental Music Program has been determined to be a medium risk activity, due to the nature of music rehearsal and performance, and use of equipment and staging. The risk management has been addressed through consideration of venues, the length of time spent rehearsing with breaks included, adequate qualifications of staff and necessary equipment requirements met. Further risk assessments and staff to student ratios will be provided for specific events as they arise.

Students involved in instrumental music at Pine Rivers SHS will meet school expectations of positive behaviour. Students will also meet all expectations as communicated in this letter, the program handbook and any further correspondence issued throughout the year.

COST

The extra-curricular Instrumental Music program involves operating costs relating to the purchase and hire of sheet music, provision of band folders, photocopying, competition entry fees, music stands, and banners. To assist in covering these costs, parents of students involved in the extra-curricular program are asked to pay an annual levy of \$50 towards the total program's operating expenditure.

If your child requires the loan of a school instrument this can be arranged subject to availability and payment of an additional \$50. This fee contributes to the servicing and upkeep of the instrument and replacement when the instrument is at its end of life. Further information on this scheme will be provided to those students requiring a loan instrument.

Students are also required to purchase a music polo shirt, with order details to be issued via an order form in 2026. The cost is approximately \$36.

2026 will be a camp year, with details, costs and consent to be issued as finalised in early 2026. Fundraising will help to reduce the cost to families

Students are responsible for the security, insurance and maintenance of their personal musical instruments and accessories. This includes taking care of and securing the instrument and accessories in accordance with school policy and guidelines. Responsibility for loss or damage of a privately-owned instrument at home, in transit, at school or at external sites belongs to the student. Advice should be sought from insurance providers in relation to inclusion in home and contents insurance policy.

More information can be found at <https://pineriversshs.eq.edu.au/curriculum/instrumental-music> or contacting the Instrumental Music Coordinator - Rhonda Jago rjago1@eq.edu.au

For further information

For information on behaviour expectations, access the Student Code of Conduct at <https://pineriversshs.eq.edu.au/SupportAndResources/FormsAndDocuments/Documents/Policies/student-code-of-conduct.pdf#search=code%20of%20conduct>.

For information on:

- risk assessment
- reasonable adjustments for children/students with disabilities, medical or individual requirements
- other details about this excursion

Contact - **Rhonda Jago, Instrumental Music Coordinator** using email address rjago1@eq.edu.au or phone number **0738814761**.

Health information

The school collected health information about the student at registration/enrolment. Please answer the following questions and provide the required details

Is there any new or updated health information (e.g. health condition / medication / dietary requirements / travel issues) which may affect the student's full participation in the excursion?

☐ Yes ☐ No

If yes, please provide all relevant information, so these health needs can be considered during the planning of the excursion.

Emergency contact information

It is important that the school can contact you easily if there is an emergency during the excursion. Please enter emergency contact details.

Emergency contact name for the duration of the excursion

Emergency contact phone number

Email address

Activity risks and insurance

The Department of Education does not have personal accident insurance cover for children/students. If a child/student is injured as a result of an accident or incident while participating in the excursion, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If the parent/carer has private health insurance, some costs may also be covered by that provider. Any other costs must be covered by the parent/carer. It is up to parent/carer to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this excursion.

Consent information

School name: Pine Rivers State High School

Return form by: 09/02/2026

To give consent for the student to participate in this excursion, you must agree to all the following statements:

- I have read all of the information in relation to the excursion (including any attached material).
- I am aware that the department does not have personal accident insurance cover for students.
- I will pay the school the excursion costs.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration/enrolment and where relevant have updated this information.
- I give consent for contact information to be shared in relation to this excursion in compliance with relevant Queensland Chief Health Officer's Directions.

Consent declaration *

☐ Yes, I agree ☐ No, I do not agree

Student name

Class and year level

Print parent/carer name

Print parent/carer signature

Date

Phone number

Email address

Return all pages of the excursion consent form to the school office. You may wish to keep a copy for your own records.