



Pine Rivers
State High School

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Pine Rivers State High School RTO 30423

By different ways to excellence

15th November, 2025

2025 Instrumental Music Program

Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named child/student to participate in the named off-site activity;
- help coordinate the off-site activity;
- respond to any injury or medical condition that may arise during or as a result of the off-site activity; and
- update school records where necessary.

Where applicable, the information is being collected in accordance with section 102 of the Education and Care Services National Regulations and the Education and Care Services Regulation 2013 (Qld).

The information will only be accessed by authorised departmental staff and stored securely. The information will be dealt with in accordance with the confidentiality requirements of, as applicable, section 426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cth). The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Dear Parents/Guardians,

Your child has expressed an interest in joining, or continuing, in Pine Rivers State High School's Instrumental Music program in 2025.

COMMITMENT

To continue building our first-rate program, students are expected to maintain high attendance at weekly lessons, and very high attendance at all ensemble rehearsals and performances. Details of lessons and ensemble rehearsals are outlined in the **2025 Instrumental Music Handbook** and in the **Instrumental Music Attendance Policy**. Attendance is tracked through Compass and in 2025 we will be continuing to implement and develop a recognition program for students who meet attendance expectations, but also following up further on students who demonstrate declining attendance. Instrumental Music is reported on in the usual reporting junctures, with both achievement, effort and behaviour recorded. Students who are seeking to discontinue in the program will be required to complete and submit an **Intention to Withdraw** form.

Participation in the Instrumental Music Program has been determined to be a **medium risk activity**, due to the nature of music rehearsal and performance, and use of equipment and staging. The risk management has been addressed through consideration of venues, the length of time spent rehearsing with breaks included, adequate qualifications of staff and necessary equipment requirements met. Further risk assessments and staff to student ratios will be provided for specific events as they arise.

Students involved in instrumental music at Pine Rivers SHS will meet school expectations of positive behaviour. Students will also meet all expectations as communicated in this letter, the program handbook and any further correspondence issued throughout the year. If you wish for your child/student to participate in the activity, please complete this consent form and return all pages (including this page) to the Pine Rivers SHS Music Block by **Monday 3rd February**. If there are any further queries, please contact the Music Department at Pine Rivers State High School on Ph 3881 4761 or via email rjago1@eq.edu.au

Regards,

Rhonda Jago
Instrumental Music Coordinator

Richard James
Principal

COST

The extra-curricular Instrumental Music program involves operating costs relating to the purchase and hire of sheet music, provision of band folders, photocopying, competition entry fees, music stands, and banners. To assist in covering these costs, parents of students involved in the extra-curricular program are asked to pay an **annual levy of \$50** towards the total program's operating expenditure.

If your child requires the **loan** of a school instrument this can be arranged subject to availability and payment of an **additional \$50**. This fee contributes to the servicing and upkeep of the instrument and replacement when the instrument is at its end of life. Further information on this scheme will be provided to those students requiring a loan instrument.

Students are also required to purchase a music polo shirt, with order details to be issued via an additional form. The 2025 cost is approximately **\$36**.

2025 will be a **tour year**, with details and consent to be issued as finalised in early 2025. Tour will be a 10 day trip to Sydney between 12-21 August. Costs and expressions of interest will be distributed early 2025 and fundraising will help to reduce the cost to families. Please consider joining PRIMA to help with these events.

It is expected that students will have paid their Instrumental Music fees before they will be invoiced for camps and tours, or will have contacted the Music Coordinator and school Cashier to discuss a payment plan.

Students are responsible for the security, insurance and maintenance of their personal musical instruments and accessories. This includes taking care of and securing the instrument and accessories in accordance with school policy and guidelines. Responsibility for loss or damage of a privately-owned instrument at home, in transit, at school or at external sites belongs to the student. Advice should be sought from insurance providers in relation to inclusion in home and contents insurance policy.

EVENTS

Students in the Pine Rivers Instrumental Music program participate in various events, competitions and performances throughout the year. To streamline processes and recognise the ongoing commitment to the program that students have, we have combined most of our events into this consent form. Please peruse the events attached. **By signing this consent form, you are giving consent to the events attached.**

More detailed information about each event will be communicated closer to each individual date, including required band uniform, exact times and other essential details. Any changes to events will be communicated as needed.

The risk management has been addressed through consideration of venues, adequate qualifications of staff and necessary equipment requirements met. Detailed risk assessments are available to view if required.

2025 Instrumental Music: Events Calendar

Wednesday 5 th February	Welcome BBQ	All Instrumental Music students
Meet and greet afternoon with teambuilding for all Instrumental Music students, followed by a BBQ run by PRIMA. Venue: Pine Rivers SHS		Low risk activity Expected ratio: 1:20
Thursday 27 th March	Primary School Immersion Day	All Instrumental Music students
Intensive Arts workshops with feeder primary schools, and an afternoon showcase event. Venue: Pine Rivers SHS and local primary schools		Medium risk activity Expected ratio: 1:25
Friday 13 th June	Primary Schools Tour	Concert Band, Stage Band, String Ensemble, Percussion Ensemble
Performing Arts Tour via a chartered bus to local feeder primary schools, performing in ensembles. Venue: Departs from and returns to Pine Rivers SHS		Medium risk activity Expected ratio: 1:20
Tuesday 17 th June	Pine Music Celebration	All Instrumental Music students
End of Semester 1 concert evening, celebrating music at the Pine. Venue: Pine Rivers SHS		Medium risk activity Expected ratio: 1:15
Wednesday 17 th Sept	High School Reading Day	Middle School Band students
Repertoire and capacity building day with feeder primary schools, and an afternoon performance. Venue: Pine Rivers SHS		Medium risk activity Expected ratio: 1:25
Tuesday 21 st October	Gala End of Year Concert	All Instrumental Music students
End of Year concert evening, celebrating music at the Pine. Venue: Pine Rivers SHS		Medium risk activity Expected ratio: 1:15
Friday 5 th December	Pool Event	All Instrumental Music students
Structured swim and BBQ at the school pool, with Dance Squad members. Venue: Pine Rivers SHS		Medium risk activity Expected ratio: 1:20

Other Events: These events will have their own consent form

- Instrumental Music Tour (12-21st August)
- Competitions and other events as they arise

CONSENT TO PARTICIPATE IN INSTRUMENTAL MUSIC – 2025

Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this activity.

Consent

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to the activity (including any attached material)
- I am aware that the department does not have personal accident insurance cover for students.
- I give consent for the named child/student, _____ <insert child's name> to participate in the activity.
- I will pay to the school the costs detailed in this consent form for the child/student's participation in the activity.
- I agree to and understand the refund policy as it applies to this excursion (see Activity costs)
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student's medical or physical needs on registration /enrolment and where relevant have updated this information.
- I give consent for student contact information to be shared in relation to this activity in compliance with relevant [Queensland Chief Health Officer's Directions](#).

Use of Privately-Owned Equipment: By signing this form I give consent for my child to use their own privately-owned instrument and I have in place required insurance cover to protect this asset in the result of theft or damage.

Parent/Carer/Student*	Name:		
	Phone number:		
	Email address:		
	Signature:		Date:

- I am interested in attending PRIMA meetings and/or helping with fundraising events and consent to my details being added to the email group**

Comment: _____
