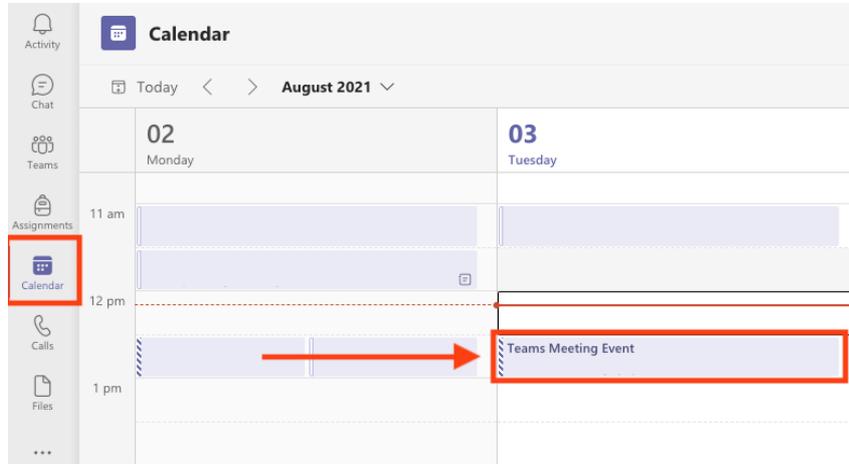
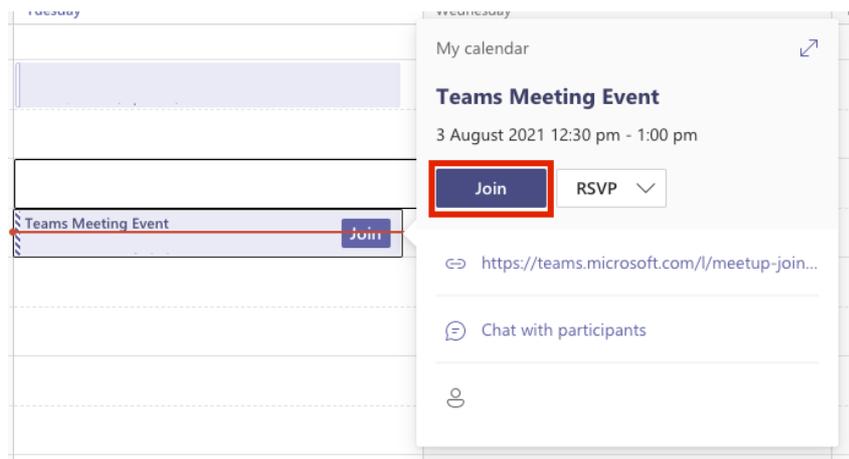


HOW TO JOIN A TEAMS MEETING

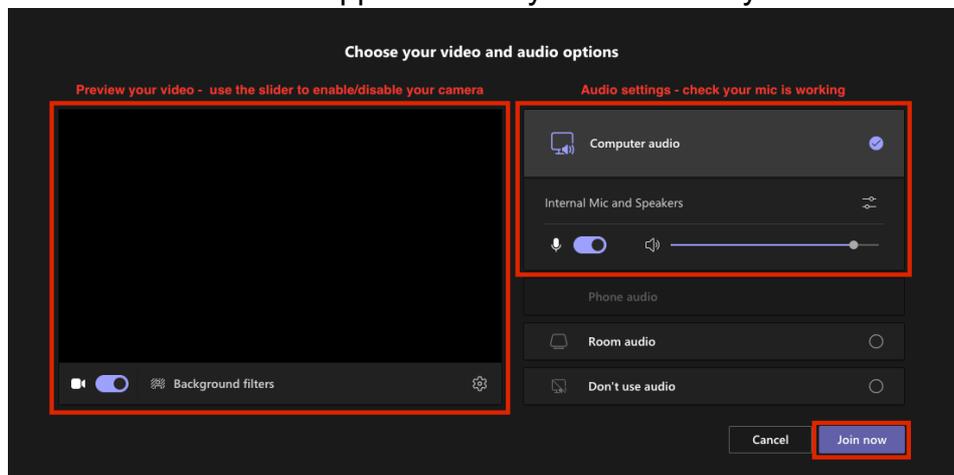
1. Open the **Teams application** or navigate to <http://teams.microsoft.com>.
2. Sign in using your **MIS email & password**.
3. From the App bar click on **Calendar**.



4. Find the Teams Meeting you wish to attend and select it, then click **Join**.



5. A new window will appear where you can check your video/audio settings.



6. Click **Join**.