HOW TO ACCESS YOUR CLASS TEAMS

1. Navigate to <u>www.office.com</u> and click on Sign in.



2. Log in using your MIS email (@eq.edu.au) and password.

student@eq.edu.au		
No account? Create one!		
Can't access your account?		
	Next	

3. Select Microsoft Teams from the sidebar.



4. The **Teams** web app will now open, select the Teams icon from the left nav bar to view your class teams.



5. Download the Teams desktop application by clicking the 3-dot dropdown menu on the top right hand side.

ঠ্যে Settings	
Keyboard shortcuts	
About	
Download the desktop app]